

# APPLICATION FOR RE-ROOFING

This application may be used in any city or county jurisdiction within the counties of:  
San Francisco, San Mateo, Santa Clara,  
and portions of:

Monterey, Santa Cruz, San Benito, Alameda, and Contra Costa



APPLICATION/PERMIT NUMBER: \_\_\_\_\_

PERMIT FEE: \$ \_\_\_\_\_

The following information shall be provided for review and approval prior to issuance of a permit for re-roofing.

Job Address: \_\_\_\_\_ Parcel# \_\_\_\_\_  
PROPERTY OWNER: \_\_\_\_\_ CONTRACTOR: \_\_\_\_\_

Name: \_\_\_\_\_ Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Address: \_\_\_\_\_  
City/Zip: \_\_\_\_\_ City/Zip: \_\_\_\_\_  
Telephone # \_\_\_\_\_ Telephone # \_\_\_\_\_

Application Date: \_\_\_\_\_ Anticipated Start Date: \_\_\_\_\_  
Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Anticipated Duration: \_\_\_\_\_  
Other/Specify: \_\_\_\_\_

New Roof: Type: \_\_\_\_\_ Number of Squares: \_\_\_\_\_ Valuation: \_\_\_\_\_

Description: \_\_\_\_\_

Roof System Fire Classification: A \_\_\_\_\_ B \_\_\_\_\_ C \_\_\_\_\_ None \_\_\_\_\_  
Basis for Roof System Approval if Applicable: ICBO ES# \_\_\_\_\_ U.L.# \_\_\_\_\_ ASTM# \_\_\_\_\_ FM \_\_\_\_\_ Other \_\_\_\_\_  
Applied Weight of New Roofing Material per Square Foot: \_\_\_\_\_ Will new roof plus existing roofing weigh more than 6 psf? ☐ Yes ☐ No

If new plus existing roofing weighs more than 6 psf utilize UBC Rafter Span Tables or provide engineering calculations.

Existing Roof: Type: \_\_\_\_\_ Number of Existing Roof Coverings: \_\_\_\_\_

Will all the Existing Roof Coverings be Removed? Yes \_\_\_\_\_ No \_\_\_\_\_ If Not, Explain: \_\_\_\_\_

Will New Sheathing be Added? Yes \_\_\_\_\_ No \_\_\_\_\_

**LICENSED CONTRACTORS DECLARATION:** I hereby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.

License Class: \_\_\_\_\_ License Number: \_\_\_\_\_ Date: \_\_\_\_\_ Contractor: \_\_\_\_\_

**OWNER-BUILDER DECLARATION:** I hereby affirm under penalty of perjury that I am exempt from the Contractors License Law for the following reason (Sec. 7031.5, Business and Professions Code: Any city or county which requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, also requires the applicant for such permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractors License Law (Chapter 9 commencing with Section 7000) of Division 3 of the Business and Professions Code) or that he or she is exempt therefrom and the basis for the alleged exemption. Any violation of Section 7031.5 by any applicant or a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500):

- ☐ I, as owner of the property, or my employees with wages as their sole compensation, will do the work, and the structure is not intended or offered for sale (Sec. 7044, Business and Professions Code: The Contractors License Law does not apply to an owner of property who builds or improves thereon, and who does such work himself or herself or through his or her own employees, provided that such improvements are not intended or offered for sale. If however, the building or improvement is sold within one year of completion, the owner-builder will have the burden of proving that he or she did not build or improve for the purpose of sale.)
- ☐ I, as owner of the property, am exclusively contracting with licensed contractors to construct the project (Sec. 7044, Business and Professions Code: The Contractors License Law does not apply to an owner of property who builds or improves thereon, and who contracts for such projects with a contractor(s) licensed pursuant to the Contractors License Law.)

☐ I am exempt under Sec. \_\_\_\_\_, B.&P.C. for this reason: \_\_\_\_\_ Date: \_\_\_\_\_ Owner: \_\_\_\_\_

## WORKERS' COMPENSATION DECLARATION:

hereby affirm under penalty of perjury one of the following declarations:

- ☐ I have and will maintain a certificate of consent to self-insure for workers' compensation, as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued.
- ☐ I have and will maintain workers' compensation insurance, as required by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number are: CARRIER: \_\_\_\_\_ POLICY# \_\_\_\_\_

This section need not be completed if the permit is for one hundred dollars (\$100) or less.)

- ☐ I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions.

DATE: \_\_\_\_\_ APPLICANT: \_\_\_\_\_

**WARNING:** Failure to secure workers' compensation coverage is unlawful, and shall subject an employer to criminal penalties and civil fines up to one hundred thousand dollars (\$100,000), in addition to the cost of compensation, damages as provided for in Section 3706 of the Labor Code, interest, and attorney's fees.

## CONSTRUCTION LENDING AGENCY:

- ☐ I hereby affirm under penalty of perjury that there is a construction lending agency for the performance of the work for which this permit is issued (Sec. 3097, Civ. C.).

Lender's Name: \_\_\_\_\_ Lender's Address: \_\_\_\_\_

- ☐ I certify that I have read this application and state that the above information is correct. I agree to comply with all city and county ordinances and state laws relating to building construction, and hereby authorize representatives of this county to enter upon the above-mentioned property for inspection purposes.

SIGNATURE OF APPLICANT OR AGENT: \_\_\_\_\_ DATE: \_\_\_\_\_